



2013 INL COMMUNITY DONATION REQUEST FORM

Civic & Community, Health, Environmental, Arts and Culture Requests

Return form to **Lori Priest**, (208) 526-9154, Fax (208) 526-9917 or lori.priest@inl.gov by **September 15, 2012**.

Organization _____ E-mail _____

Purpose _____

Address _____

Name _____ Phone _____ County _____ Fax _____

Category of application: ☐ Civic & Community ☐ Health ☐ Environmental ☐ Arts & Culture

Amount Requested \$ _____ *Is this request for all or part of the project/program? _____

How will the money be used? _____

Has this effort been funded by an INL contractor in the past? Yes ☐ No ☐ If yes, when? _____ How much? _____

Is this an annual project/program? Yes ☐ No ☐

Date of Event (if applicable) _____

What date will the marketing begin for this event: _____

How has the need for this project/program been determined? _____

How will this project/program be funded in the future? _____

Will increased income or savings result? If yes, describe _____

Is this a local, statewide, or nationwide drive? _____

Does the organization attempt to influence legislation? Explain _____

Is your organization 501(c)(3) approved? yes/no **YOU MUST PROVIDE A COPY OF YOUR TAX EXEMPT LETTER WITH THIS FORM. Requests that do not include a copy of this letter will be excluded from review.**

Does the organization receive funding from any federal, state or local government sources, or is it affiliated with any institution that does? If so, list amounts received during the past year, identify source, and indicate percentage of total budget such funding represents. _____

Is the organization a member of or does it derive funds from any United Way, independent college fund, allied arts council, or similar organization? If so, state name of organization, total amount of funding received during the past year, and percentage of total budget of such funding represents. _____

Annual budget \$ _____ % from private donations _____ % from government grant _____

**If the total cost is greater than the amount requested, submit budget and documentation showing how you plan to accomplish the event or project. Include amount and source of pledges received to date for the project/program for which you are requesting funding, and/or other sources to which you have applied, together with amounts that have been requested from each.*